

**Checklist**  
**Changing a Gender Marker on an Ohio Birth Record**

The Probate Court may issue an order to change the gender marker on an Ohio birth record pursuant to the decision in *Ray v. McCloud*, S.D. Ohio No. 2:18-cv-00272, 2020 U.S. Dist. LEXIS 247732 (Dec. 16, 2020). Applications to change a gender marker filed in Lucas County Probate Court may have restricted access upon motion of the Applicant and for good cause shown pursuant to Sup. R. 45(E).

The process for changing a gender marker on a birth record is not a process to change a legal name or make any other change, alteration or correction to the birth record. Any requests for change of name or correction of other errors on a birth record must comply with the established legal processes for each action.

**Filing Fee**

Court Costs: \$85.00

**Requirements**

The birth record to be changed must be a certified State of Ohio Certification of Birth issued by the Office of Vital Statistics. Birth records from other states must be changed in the state of issuance.

A birth record change may be obtained in the Probate Court in the county:

- Where the birth occurred
- Where the person resides whose birth is being corrected, **or**
- Where the mother resided at time of birth

**Required Documents for changing the gender marker on a Minor's birth record:**

- New Case Information Sheet
- Photocopy of Driver's License or photo ID for Applicant
- Original birth record that is being corrected
- Application to Change Gender Marker on Birth Record
- Consents of Parents or Guardians
  - If one of the parent's consents is missing, or the whereabouts of a parent are unknown, the Court may set the matter for a hearing, or order other service on the non-consenting parent as required by R.C. §3705.15 and Sup. R. 73
- Order Changing Gender Marker
- Affidavit Regarding Birth Record Change
- Licensed Professional Statement Regarding Birth Record Change

All Affidavits must be notarized.

**Required Documents for changing the gender marker on an Adult's birth record:**

- New Case Information Sheet
- Photocopy of Driver's License or photo ID for Applicant
- Original birth record that is being corrected
- Application to Change Gender Marker on Birth Record
- Order Changing Gender Marker
- Licensed Professional Statement Regarding Birth Record Change

**Note: If an Order to change a birth Record is issued by this Court, it is the Applicant's responsibility to obtain an updated birth record from the Ohio Department of Vital Statistics. The Court does not obtain a new birth record for you.**